



ZENPAI PRODUCTION

DIRECTOR: ANDRÉS BLAKE · RAEZENPAI@GMAIL.COM · ZENPAIPRODUCTION.COM

Master Production & Event Services Agreement

This Production & Event Services Agreement (“Agreement”) is made on _____ between:

CLIENT (NAME / BUSINESS)

ADDRESS

and **Zenpai Production**, operated by Andrés Blake (“Zenpai”), raezenpai@gmail.com.

1. Purpose & Event Type

Zenpai agrees to provide professional media production services — including pre-production planning, filming, photography, editing, and post-production delivery — for the project described below.

☐ Corporate ☐ Private / Celebration ☐ Wedding ☐ Music / Live Performance ☐ Restaurant / Food ☐ Brand / Commercial ☐ Other: _____

2. Project / Event Details

DATE(S)

LOCATION(S)

DURATION (HRS)

SETUP TIME

EXPECTED WRAP

3. Services & Deliverables

Deliverables for this project (check/fill all that apply):

- ☐ Full event coverage (video + photo)
- ☐ _____ edited photos
- ☐ _____ short-form videos / reels (_____ sec each)
- ☐ _____ highlight / recap video(s) (_____ min each)
- ☐ Full ceremony / event video
- ☐ Interview or speaker / feature footage
- ☐ Custom intro / outro branding
- ☐ Behind-the-scenes coverage
- ☐ Other: _____

Additional deliverables and exact scope are confirmed in writing before filming begins.

4. Budget & Payment Terms

Total Project Fee: \$ _____

☐ Full payment upfront ☐ 50% deposit / 50% on delivery ☐ Other: _____

Payments accepted via: _____. Late payments beyond 7 days may incur a 10% fee.

5. Transportation, Parking & Logistics

Client agrees to provide free on-site parking for Zenpai crew and equipment vehicles, and to cover reasonable fuel/transportation expenses related to the project, reimbursed upon receipt or added to the final invoice.

6. Client Responsibilities

Client agrees to provide clear access to filming locations and any necessary permissions; to keep the schedule on track to allow complete coverage; and to provide meals or refreshments for crew if filming exceeds 4 hours.

7. Ownership & Licensing

Zenpai retains full ownership and copyright of all raw footage, photographs, and final deliverables produced under this Agreement. Upon final payment, Client is granted a broad, non-exclusive, perpetual license to use the final edited deliverables for business, marketing, social media, website, and promotional purposes. Client may not resell, sublicense, or claim authorship of raw or unedited footage. Zenpai retains the right to use final deliverables for its own portfolio, demo reel, and marketing purposes, unless Client requests otherwise in writing prior to project completion. Any request for exclusive rights, raw footage, or extended licensing requires a separate written agreement and may incur an additional fee.

8. Revisions

This Agreement includes up to _____ round(s) of revisions on final deliverables. Additional revisions may incur extra cost.

9. Cancellation Policy

Either party may cancel with at least 7 days' written notice. Deposits are non-refundable once pre-production or filming preparation has begun. Any expenses or work completed prior to cancellation must be compensated in full. Rescheduling is subject to availability.

10. Liability

Zenpai is not liable for delays or damages caused by circumstances beyond reasonable control, including weather, technical issues, equipment malfunction, or venue restrictions. Client agrees to indemnify Zenpai against claims related to event participants, materials, or filming locations.

11. Confidentiality

Both parties agree to keep business details and project information confidential, except as required to deliver the services described here.

12. Governing Terms

This Agreement represents the full understanding between the parties for the project described above. Any changes must be agreed to in writing by both parties.

13. Signatures

Client — Name, Signature & Date

Zenpai Production (Andrés Blake) — Signature & Date

